IN ONE AREA DISTINCTIVE UTILIZATION OF BOOKS IN THE LIBRARY

(LEARNING RESOURCE CENTRE)

The college has a uniquely conceived mission to provide a unique socio-economic status to the graduate and post graduate students. The main objective of this practice is to ensure the students to develop their carrier and well placed in various services. The goal of this practice is to take opportunity and potential for employment among rural students through degree courses. The goal of remedial education is to fulfill the gap of socio-economic status between rural and urban area.

The foundation stone of Jagat Arts, Commerce & Indiraben Hariharbhai Patel Science College was laid down by Shri Jagatram Sonuji Rahandale in the year 1992 under the Bahujan Hitay Jagat Shikshan Sanstha, Gondia. The library acts as a central source of knowledge and information. It is enriched by text books, reference books, other books, newspapers, periodicals and journals. Presently there are **21549** number of books with cost Rs. **51,51,716** /-The Library has 'scrap book', it maintains a record of "clipping" about the college performance, published in newspapers time to time. The college has LIBMAN software purchased from Mastersoft (ERP software) Nagpur. This software is helpful in library for various assess like transaction of books. The library service is not fully computerized (only accession of books, issue- return of books, newspaper entry, cataloging, OPAC, MOPAC etc., are computerized).

This is first institution of higher learning in this Taluka of Gondia District of Maharashtra since 1992. Students of this area are not aware about the availability of jobs as they survive in rural. Those who are less fortunate and disadvantaged need guidance from different sources. The talented may need advice to take part at least in college level competitive examinations. The students who are in conflict with family members, friends and teachers also have to be counseled to build positive relations, attitudes and behavior. In order to ensure that students are well acknowledged with carrier development and well placed. Our College has to support them in the development of soft skills and communication skills. The placement cell is the formal strategy created to meet the need. Library issue 150 to 160 books every day.

The Library has faculty wise and subject wise arrangement of books such as:-

- English, Marathi, History, Political Economics, Geography.
- Physics, Chemistry, Mathematics, Botany, Zoology.
- Commerce, Accounts, M. Law, Computer science
- M.A. Marathi. M.A. History, M.A. Geography.
- General books
- Reference books
- Encyclopedia of India, Encyclopedia of Britannica Encyclopedia of Political, Commerce, etc.
- Dictionaries, Almanac, Reports and Year books
- Books for Competitive Exams

Procedure:

Books are issued to the student and staff on their membership card for a period of 7 and 15 days respectively.

Service:

- Reference literature & catalogue
- Reference service& Information service
- New book Exhibition
- Rare book Xerox service
- Employment guide
- Help to Question paper
- Help to Alumni Student
- Open access system
- Classification of all the books is done as per DDC system in the library
- Suggestion box and timely response

Facilities

- The Provision of one computer and register catalogue to search book by title, author, Publication, accession. Distributer, (OPAC and MOPAC)
- LIBMAN software for Issue & Return books
- N-LIST
- Shodhganga & Shodhsindhu
- Xerox
- Book bank
- Interlibrary lone
- Extra books for Advance Learners & Topper student
- Employment cell
- Competitive examination books facility
- Internet
- Books are issued to the economically student during examination.
- The new title are displayed on display boards in library
- CCTV Implementation (for Security Purpose

Instructions and rules:

- Students and the staff must obtain a clearance certificate as per the notification
- If anyone damages or spoils a book or any other reading materials he/she is liable to replace it or make good the loss by payment.
- Lunch hours 1:30 am to 2:00 pm.
- Smoking, Talking, Mobile phone, eating, sleeping, is prohibited in library.
- The books borrow by student from the library may be issued not for more than 7 days. A fine of Rs. 1/- per day for the delay will be imposed.
- In case of damage of books by student the books should reimbursed or to pay cost of books.
- Every student will get borrower's ticket from the library.
- Without this ticket books will not be issued.

• While borrowing the book, it is the responsibility of the student to check the book whether it is turn off or damage.

Students became knowledgeable about the competitive exams, interviews and group discussion by reading books in the library. Student's evaluation shows that this practice has helped them to feel relaxed, free to talk, share and communicate better on matters by formal learning. Many graduates and post graduates scholars becomes teachers, civil servants and other students who have distinguished themselves in various fields using books of different fields. Members of library committee and other staff took many efforts to counsel the students at their level base. Our college library provides necessary facilities like internet, competitive magazines, newspapers and books from different fields. Experts from different field of study also invited time to time for guidance.

Many resources are available to get the good placements in central and state Government services like banking, railways, army, teaching and clerical's. Placements are also available in private and corporate sectors. They were also very poor with the knowledge of language in force to prepare the interviews.

Involvement of maximum number of students in reading is optimizing. Involvement of girl's students in reading need to be extending their strength and knowledge is more in the college. Girl's students from rural area are very poor in the knowledge of recruitment in different fields as they may develop good skill in their respective jobs by using library.

Library Advisory Committee			
Name	Designation		
Dr. N.Y. Lanje (Principal)	Chairman		
Prof. E.V. Chandankhede (Librarian)	Secretary		
Dr. S.H. Bhairam (Commerce Faculty)	Member		
Dr. Ku. M. K. Deshpande (Arts Faculty)	Member		
Dr. G.K. Bhagat (Science Faculty)	Member		

Library StaffThe following library staff provides their service in the central library.

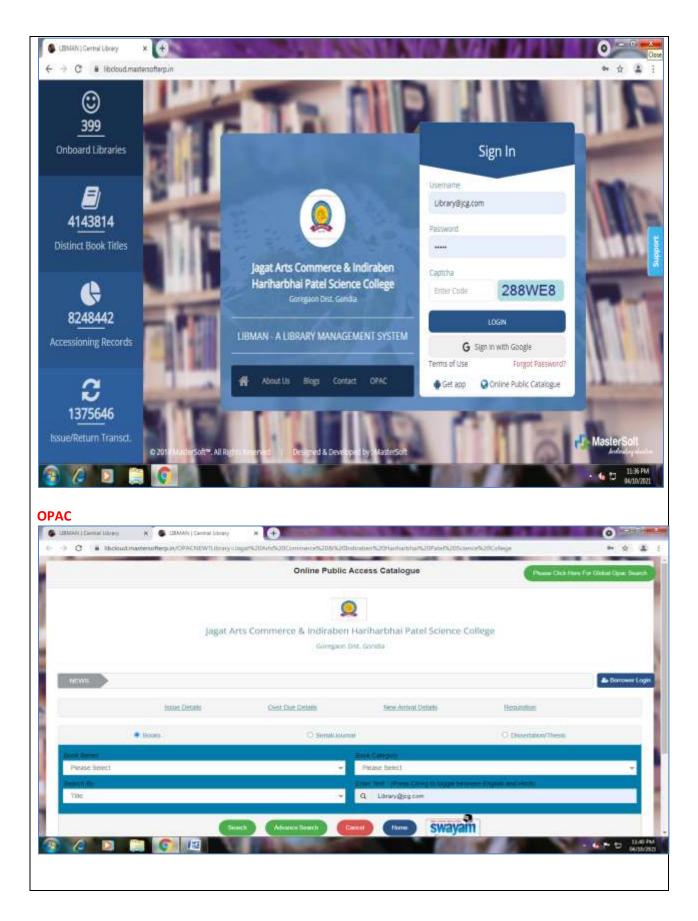
Sr. No.	Name of Staff Member	Designation	Qualification	Photo
1	Shri .E.V. Chandankhede	Librarian	M.L.I.Sc., M.Phil., M.A.(Mar)	

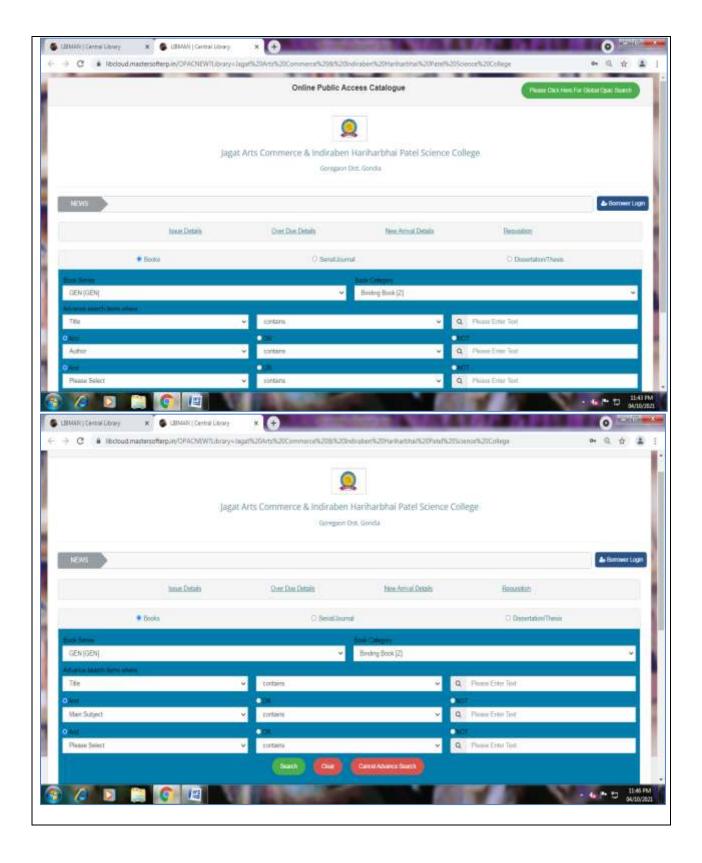
2	Shri. R.K. Rahangdale	Library Attendant	S.S.C., C.Lib.	
3	Shri. U.V. Hatnagar	Library Attendant	B.A.	

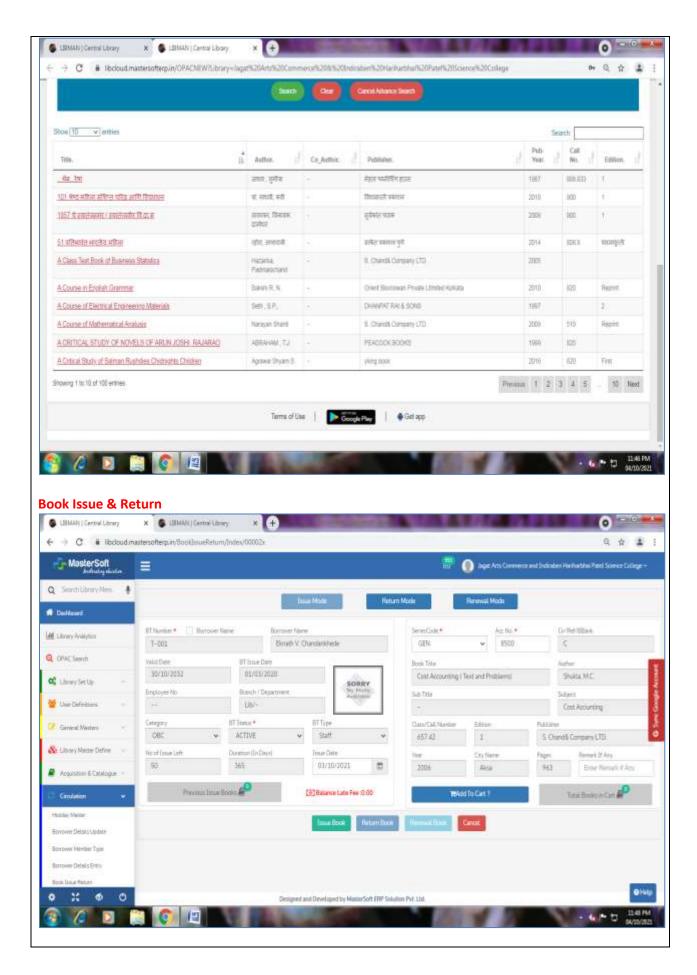
Books are good friends; Library is your property, keep senility of the temple of learning

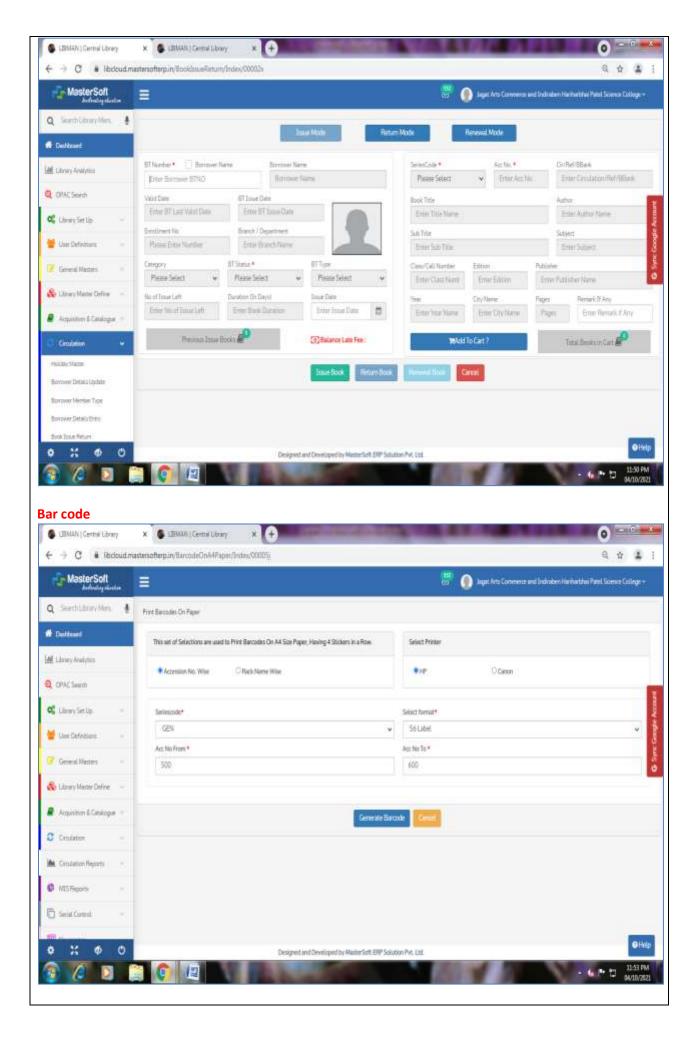


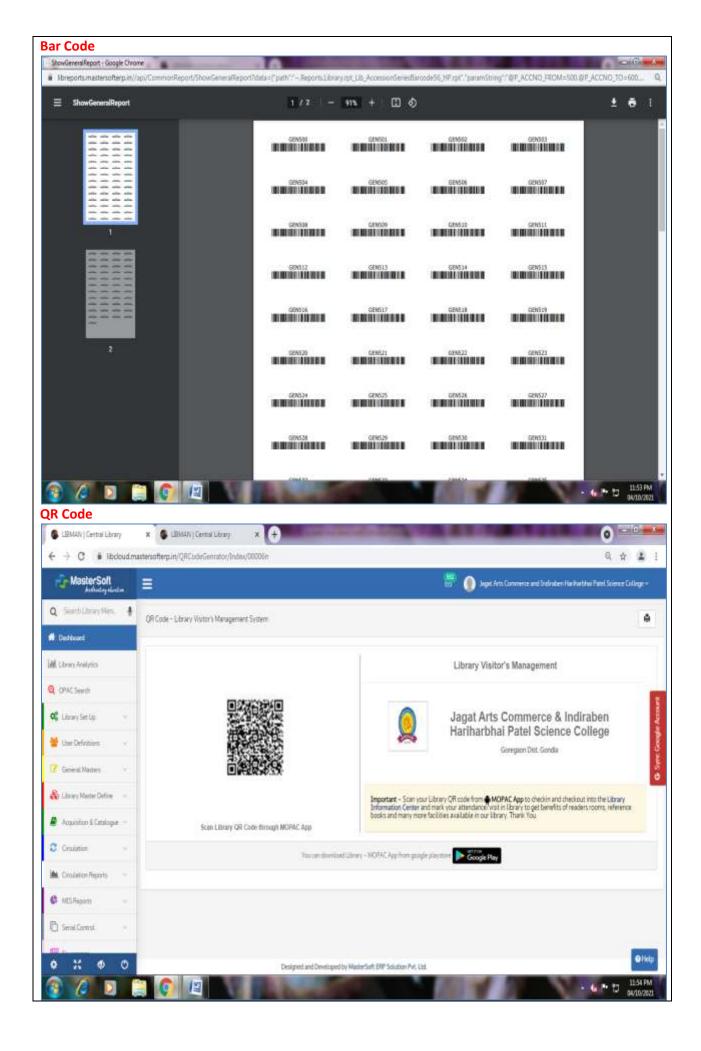
Screen Shot of N LIST& LIB MAN Software

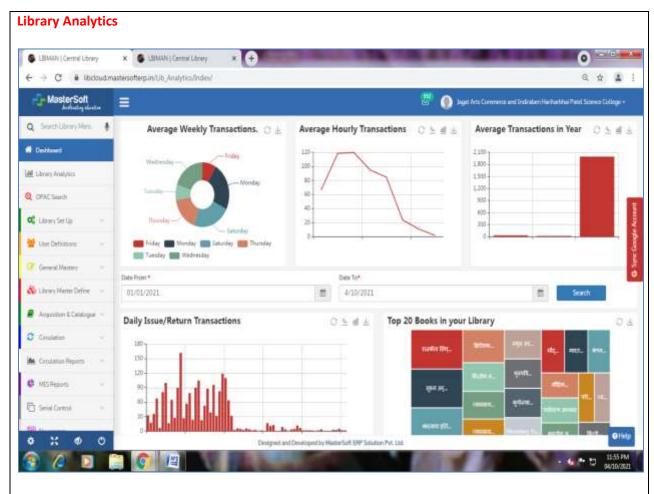




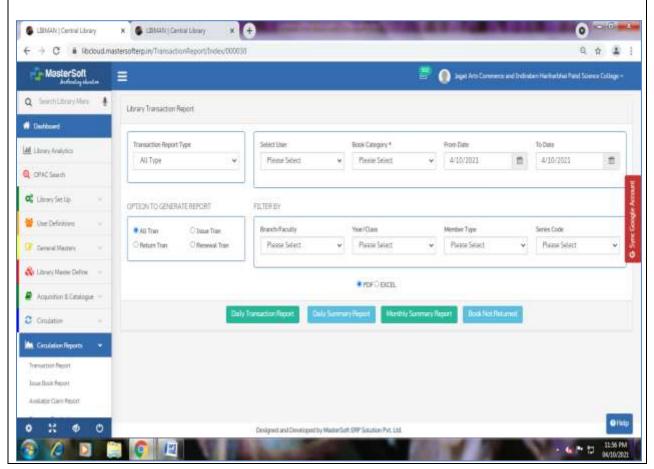


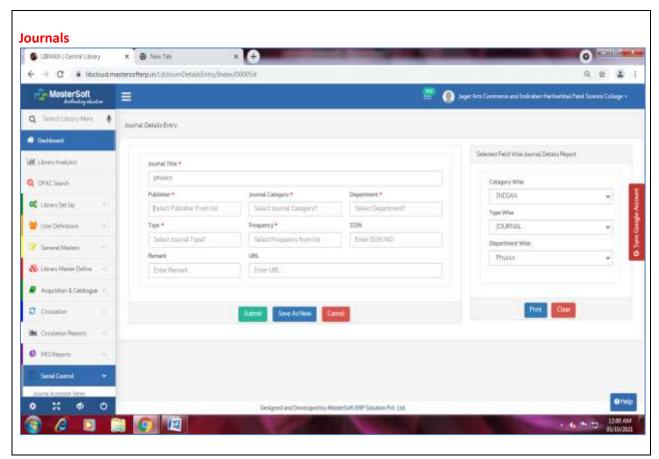




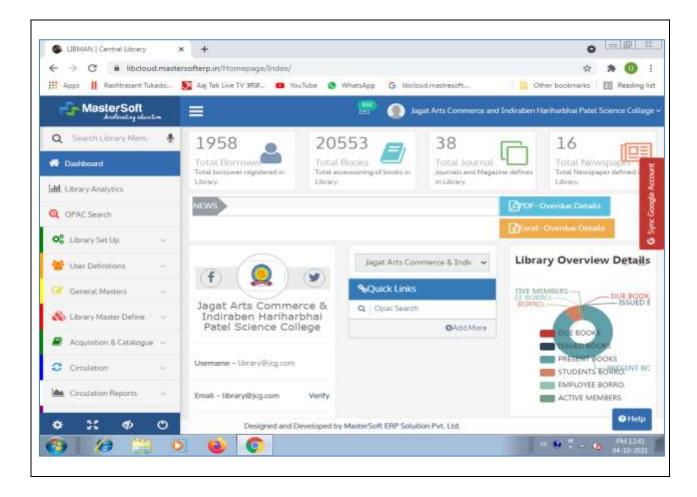


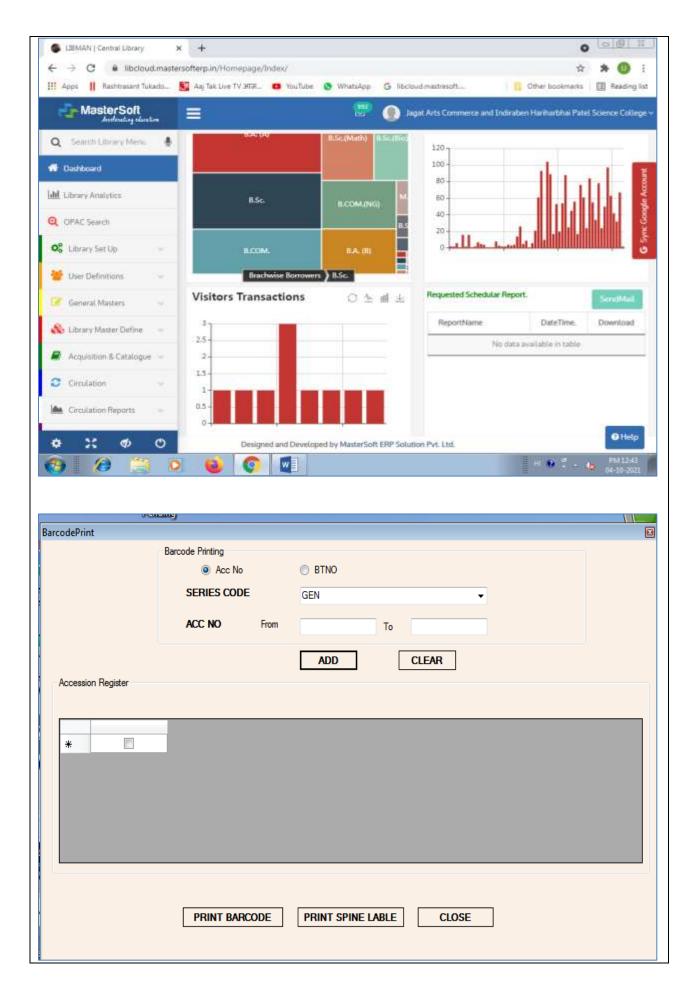
Library Transaction Report

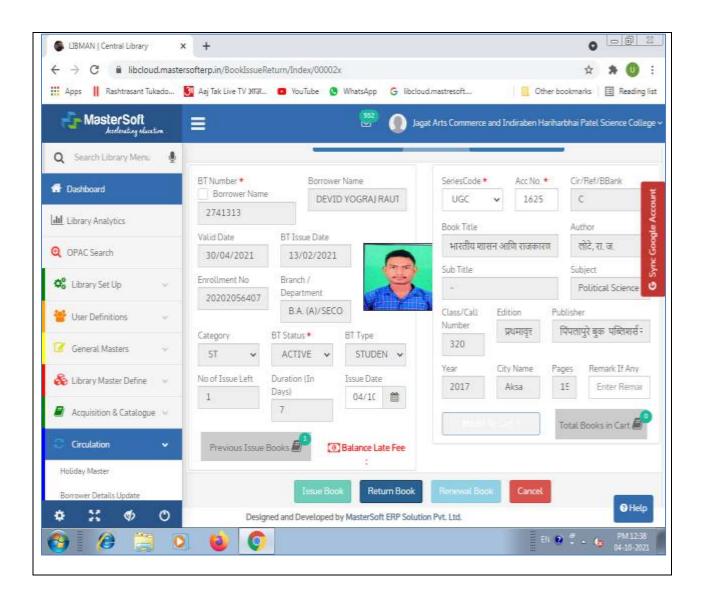


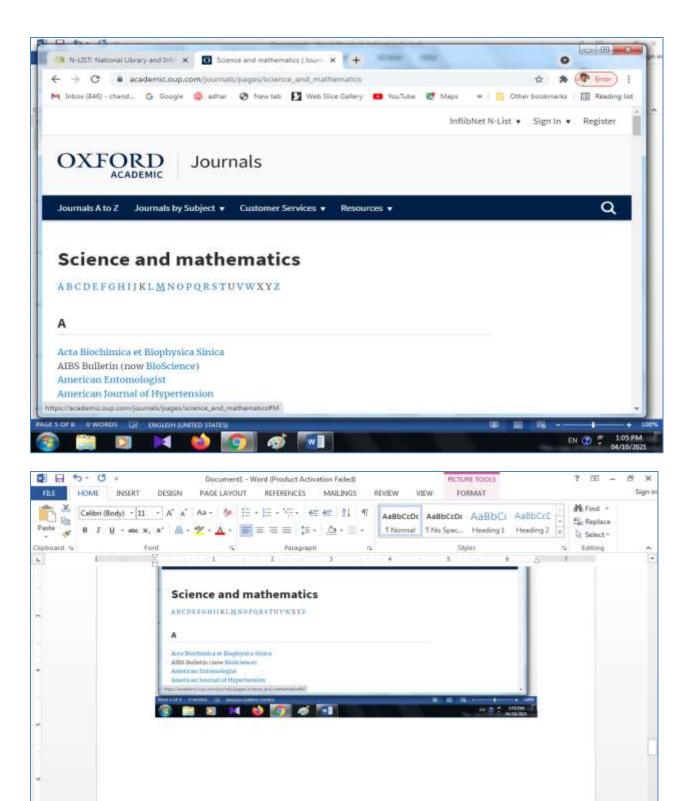


Screen shot of MasterSoft software

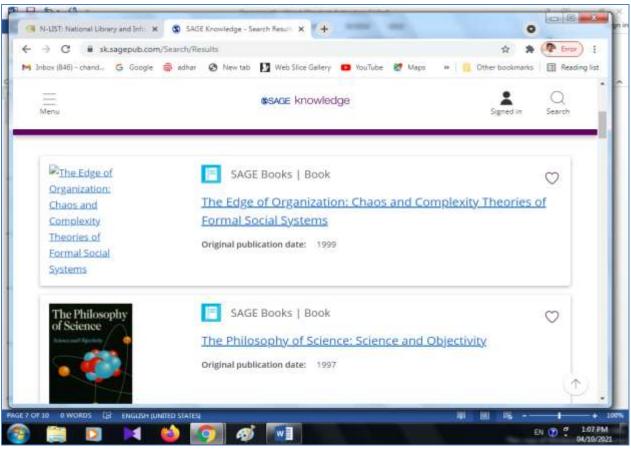


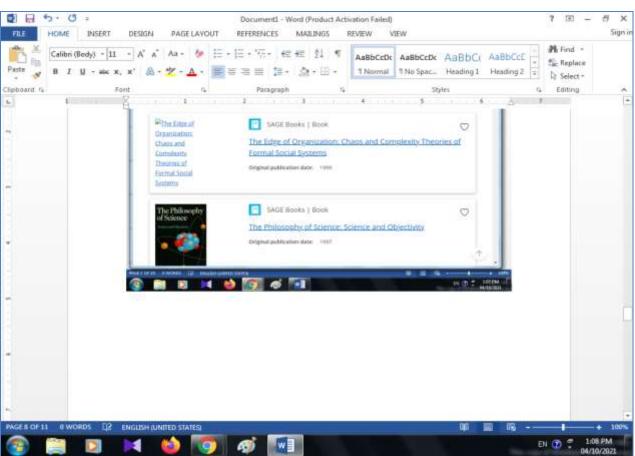


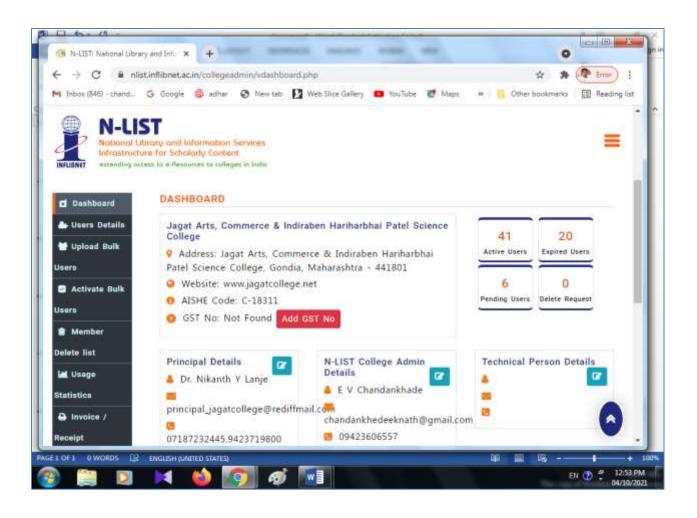


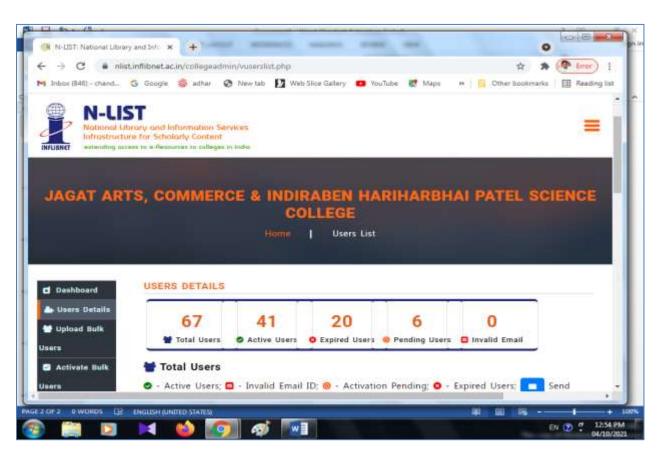


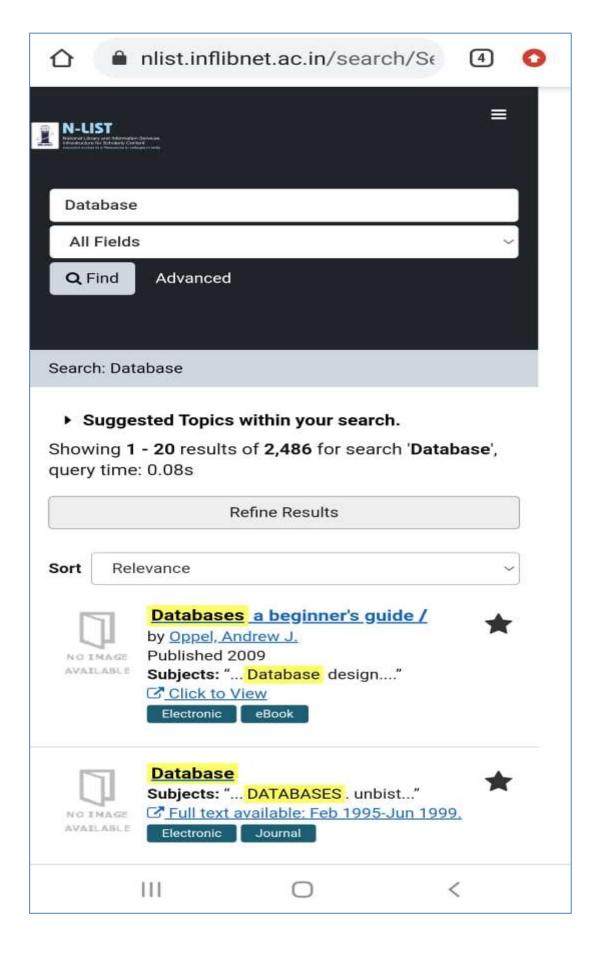
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